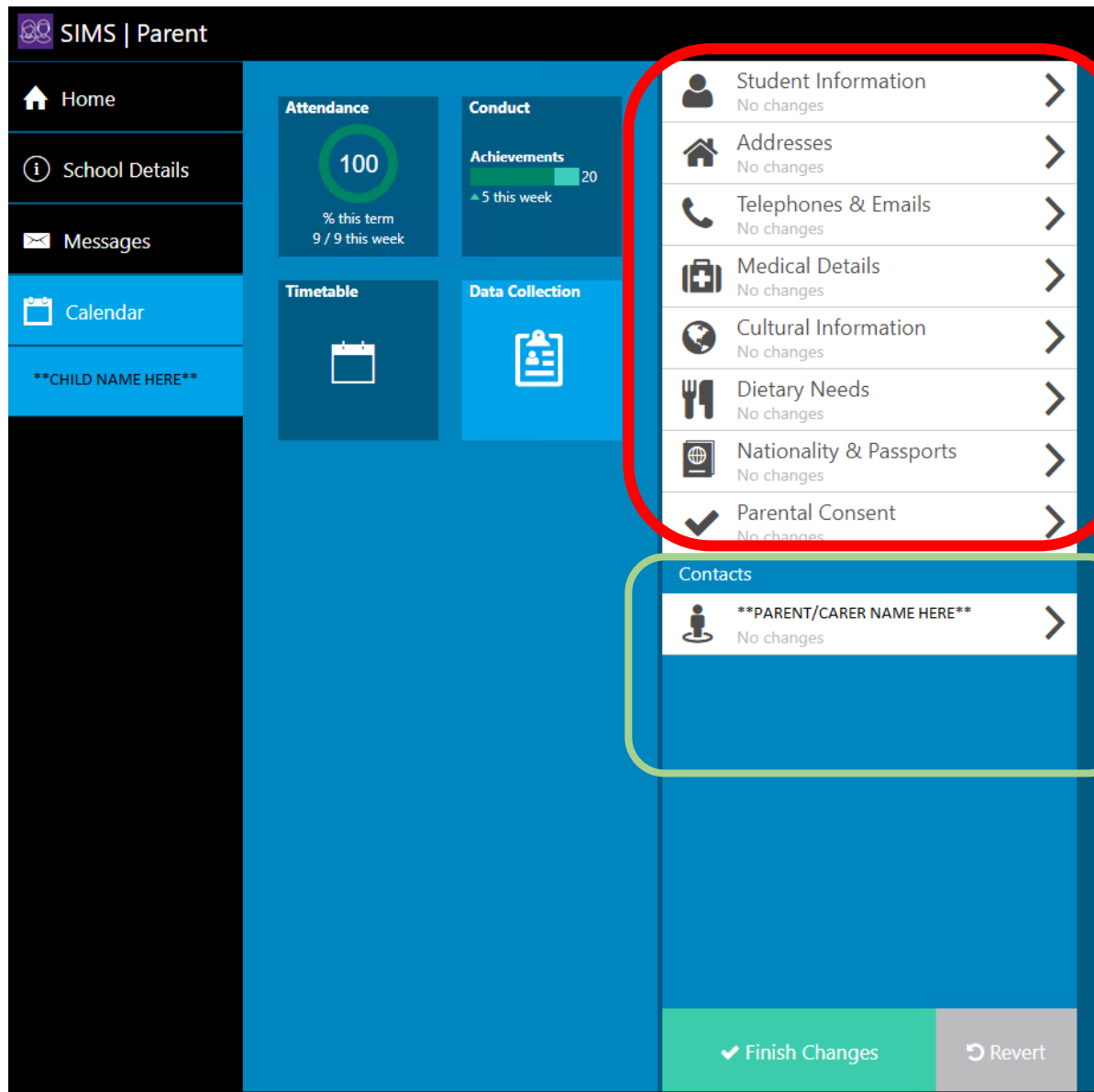


Updating your information via 'Data Collection' in SIMS Parent App



Student / Child Tab Section

This section is for updating any information about your student/child.

The information in these tabs relate to your student/child and **NOT** you as parent/carer.

****PLEASE**** avoid entering any telephone numbers or email addresses under these tabs which relate to you as parent/carer as this could have an impact on important information NOT being correctly communicated to you via text message or email in the future.

Please DO however enter your student/child details under this section (*i.e. Their mobile and email addresses.*)

CONTACTS TAB *PARENT/CARER INFORMATION*

This section is **very important** for updating any information about you as parent/carer.

The information in this tab section relates to you as parent/carer and NOT the student/child.

****PLEASE**** update any telephone numbers (Home/Mobile) and email addresses so that you do not miss any important communications the school send out about your student/child.

We send out important information via Text Message (*i.e. Attendance information*) and less important information out via email (*i.e. School Club / Trip information*)